

**THE ROYAL COLLEGE OF PHYSICIANS AND SURGEONS OF GLASGOW**

**REGULATIONS**

**CONTENTS**

**General structure**

- **legal status**
- **powers**
- **governance structure**

**Membership/Fellowship**

- **categories**
- **admission**
- **rights & responsibilities**
- **subscriptions**
- **meetings of Members & Fellows**

**Council**

- **composition**
- **election/appointment**
- **powers of the Council**
- **powers & duties of office-bearers**
- **meetings of the Council**

**Faculties**

- **Dental Faculty**
- **Faculty of Travel Medicine**

**Royal Colleges of Physicians of the United Kingdom**

- **election to the RCP UK**
- **withdrawal of recognition of membership**

**Administration**

- **common seal**
- **minutes etc**

**Alterations to the regulations/bye-laws**

It should be noted that the detailed rules relating to the following matters are contained in the College Bye-laws:

Meetings of the College	Finances
Election procedure	Library
Examination procedure	Duties of officers
Admission procedure and ceremony	Committees
Granting of licences/diplomas	Professional misconduct

## **GENERAL STRUCTURE**

### **Legal status of the College**

- 1.1 The College is a corporate body incorporated by Royal Charter granted by King James VI of Scotland on 29 November 1599 and ratified by an Act of the Scottish Parliament passed on 11 September 1672; further provisions in relation to the College are contained in an Act of Parliament of 1850 and the Royal College of Physicians and Surgeons of Glasgow Order Confirmation Act 1962.

### **Powers of the College**

- 1.2 Without limiting the powers conferred on the College by the Royal Charter and legislation referred to in regulation 1.1, the College shall have power:
- (a) to grant such diplomas as it may determine from time to time
  - (b) to co-operate with other medical Royal Colleges and specialty associations in Scotland, England and Ireland in conducting examinations for such intercollegiate diplomas as may be mutually agreed from time to time
  - (c) to establish such College faculties as it may see fit
  - (d) to co-operate with the other colleges of physicians or surgeons in Scotland, England and Ireland in establishing such joint faculties as may be mutually agreed from time to time.

### **Governance structure**

- 1.3 The key elements within the governance structure of the College are as follows:
- (a) The College Membership and Fellowship - who have the right to attend the annual general meeting (and any extraordinary general meeting) and have important powers under these regulations and the College bye-laws; in particular, the College Membership and Fellowship elect individuals to serve on the Council and take decisions in relation to changes to the regulations and bye-laws themselves.
  - (b) The Council – who hold regular meetings during the period between annual general meetings and who, as the ultimate decision-making body, exercise all powers of the College (other than those reserved to the College membership), and in particular exercise overall control and supervision in respect of the activities and affairs of the College.

## MEMBERSHIP/FELLOWSHIP

### Categories

#### *Overall makeup*

2.1 The College shall consist of those individuals who, as at the time of adoption of these regulations, are:

- Members *qua* physician or *qua* surgeon (*see regulations 2.5 and 2.6*)
- Fellows *qua* physician or *qua* surgeon (*see regulations 2.15 and 2.16*)
- Fellows in Dental Surgery (*see regulation 2.17*)
- Dental Members (*see regulation 2.7*)
- Members of the Faculty of Travel Medicine (*see regulation 2.8*)
- Fellows of the Faculty of Travel Medicine (*see regulation 2.18*)

and such other individuals as are subsequently admitted to any such category of Membership or Fellowship under these regulations (as amended from time to time).

2.2 In addition to the categories of Members and Fellows referred to in regulation 2.1, these regulations make provision for certain non-voting categories, as follows:

- Honorary Fellows (*see regulation 2.27- 2.29*)
- Associates (*see regulation 2.36*)
- Introductory Members (*see regulation 2.38*).

2.3 References in these regulations to “the Fellowship and Membership of the College” shall (subject to regulation 2.4) be interpreted as being references to the categories referred to in regulation 2.1.

2.4 The following regulations shall be deemed to govern the non-voting categories referred to in regulation 2.2, in common with the Fellowship and Membership of the College:

- Responsibilities (*see regulations 2.59 and 2.60*)
- Subscription (*see regulations 2.61 to 2.66 (inclusive)*).

## Membership

### *Membership: qualifications*

2.5 Membership of the College *qua* physician shall be open to:-

- (a) a member of one of the Royal Colleges of Physicians of the United Kingdom
- (b) any individual who has passed the MRCP (UK) examination and is in the process of being admitted as a member of the Royal Colleges of Physicians of the United Kingdom under regulation 5.2 below
- (c) any individual whose higher qualification is, in the opinion of the Council, appropriate to justify such admission.

An individual elected to Membership of the College under this regulation shall be entitled to describe himself/herself as "MRCPS (Glasg)" and will (if applicable) retain the title "MRCP (UK)".

2.6 Membership of the College *qua* surgeon shall be open to any individual who has passed the Intercollegiate MRCS (GB & I) examination administered by the College.

An individual elected to Membership of the College under this regulation shall be entitled to describe himself/herself as "MRCS (Glasg)".

2.7 Membership of the Faculty of Dental Surgery of the College shall be open to

- (a) any individual who has passed the MFDS examination administered by the College
- (b) any individual who has passed the MGDS, MCCD, MDO and MOMS examinations administered by the College or the intercollegiate membership examinations in Orthodontics, Paediatric Dentistry, Restorative Dentistry and Surgical Dentistry.
- (b) any individual whose higher qualification is in the opinion of the Dental Council, appropriate to justify such admission

An individual elected to Membership of the Faculty of Dental Surgery under this regulation shall be entitled to describe himself/herself as "MFDS RCPS (Glasg)" (if he/she was admitted under paragraph (a) of this regulation); or to use the post-nominal designation applicable to the relevant examination if admitted under paragraph (b) If he / she is admitted under paragraph (b) shall be entitled to describe himself/herself as "MRCPS (Glasg)".

2.8 Membership of the Faculty of Travel Medicine of the College shall be open to

- (a) any individual who has passed the Membership in Travel Medicine examination of the College

- (b) any individual who has passed the Diploma in Travel Medicine examination of the College and who possesses a recognised MSc, MPhil or PhD qualification in travel medicine.
- (c) Any individual who has passed the Diploma in Travel Medicine of the College, and who has
  - (i) become and remained an Associate of the Faculty in good standing
  - (ii) gained more than five years' full time equivalent experience in the specialty as an Associate of the Faculty
  - (iii) made, in the opinion of the College's Fellowship Committee, significant contributions to Travel Medicine in research, or practice, or professional activities.

An individual elected to Membership of the Faculty of Travel Medicine of the College shall be entitled to use the post-nominal designation "MFTM RCPS (Glasg)".

*Membership: election & admission*

- 2.9 Any person who wishes to be elected to Membership of the College must
- (a) sign, and lodge with the Council, a written application, stipulating the category of Membership to which he/she wishes to be elected; and
  - (b) provide such information and/or evidence as may be required by the Council (or by the office-bearer authorised in pursuance of regulation 2.10 to consider such applications) to vouch his/her eligibility for that category of Membership.
- 2.10 Applications for election to Membership shall be referred to the office-bearer authorised by the Council to consider such applications; he/she may ask for such additional information and/or evidence of the nature referred to in regulation 2.9 as he/she may see fit.
- 2.11 The office-bearer authorised in pursuance of regulation 2.10 shall refer each application, after due consideration, to the next meeting of the committee of the Council authorised by the Council to scrutinise applications, with his/her recommendation as to whether the applicant should be duly elected for the category of Membership specified in the application.
- 2.12 If the committee of the Council acting under delegated authority resolves that an application for election should be approved, it shall notify the applicant accordingly; thereafter, he/she may be admitted to Membership within the category specified in the application, at any subsequent meeting of the Council. If appropriate, such admission may take place concurrently with admission as a Member of the Royal Colleges of Physicians of the United Kingdom.

- 2.13 If the office-bearer authorised in pursuance of regulation 2.10 or the committee of the Council acting under delegated authority resolves that an application for election should not be approved, the office-bearer shall notify the applicant accordingly; thereafter, the applicant may appeal the decision to the Council.
- 2.14 The procedure for admission to Membership and the procedure for appeals shall be as prescribed by the College bye-laws.

### **Fellowship**

#### *Fellowship: qualifications*

2.15 Fellowship of the College *qua* physician shall be open to:

- (a) any Member *qua* physician of the College
- (b) any holder of the MRCP (UK) Diploma
- (c) any senior member of the medical profession whose published work and attainments are, in the opinion of the Council, of such distinction as to justify election

who (in any of such cases) is recommended for Fellowship by the Fellowship Committee (as referred to in regulation 2.19).

2.16 Fellowship of the College *qua* surgeon shall be open to

- (a) any Member *qua* surgeon of the College who is subsequently successful in the appropriate Intercollegiate Speciality examination;
- (b) any successful candidate in a College Fellowship examination or Intercollegiate Speciality examination who is not a Member *qua* surgeon of the College;
- (c) any senior member of the medical profession, recommended for Fellowship by the Fellowship Committee, whose published work and attainments are, in the opinion of the Council, of such distinction as to justify election.

2.17 Fellowship in Dental Surgery of the College shall be open to

- (a) any Member of the Faculty of Dental Surgery of the College who is subsequently successful in the appropriate Intercollegiate Speciality examination;
- (b) any senior member of the dental profession, recommended by the Fellowship Committee, whose published work and attainments are, in the opinion of the Council, of such distinction as to justify election.

2.18 Fellowship of the Faculty of Travel Medicine of the College shall be open to

- (a) any Member of the Faculty of Travel Medicine who, in the opinion of the Council, has made substantial special contributions to that speciality;
- (b) any Senior Member of the health professions recommended by the Fellowship Convener, whose published work and attainments are, in the opinion of the Council, of such distinction as to justify election.

*Fellowship: election & admission/elevation*

- 2.19 All Fellows shall have the right to nominate Members of the College for the Fellowship *qua* physician. The Council may only elect as Fellow *qua* physician a person recommended by the Fellowship Convener.
- 2.20 The Council may delegate its authority to elect for admission/elevation any individual as a Fellow of the College to a Sub-Committee of the Council comprised of a number of office-bearers or other Fellows of the College, and chaired by a member of the Council.
- 2.21 Any person who wishes to be elected for Fellowship of the College must
  - (a) sign, and lodge with the Fellowship Convener, a written application, stipulating the category of Fellowship for which he/she wishes to be elected; and
  - (b) provide such information and/or evidence as may be required by the Fellowship Convener to support his/her application for election to that category of Fellowship.
- 2.22 Applications for election to Fellowship shall be referred to the Fellowship Convener to consider, and (subject to regulation 2.23) determine, such applications; he/she may ask for such additional information and/or evidence of the nature referred to in regulation 2.21 as he/she may see fit.
- 2.23 Where the Fellowship Convener considers that exceptional circumstances apply, he/she may refer an application for Fellowship to the Council for determination.
- 2.24 If an application for election to Fellowship is approved, the Fellowship Convener shall notify the applicant accordingly; he/she shall be admitted/elevated to Fellowship within the category specified in the application accordingly.
- 2.25 If an application for election to Fellowship is not approved, the Fellowship Convener shall notify the applicant accordingly; thereafter the applicant may appeal the decision to the Council.
- 2.26 The procedure for appeals shall be as prescribed by the College bye-laws.

## **Honorary Fellowship**

*Honorary Fellow (Summa Cum Laude), Fellow (Honoris Causa) and Fellow (ad eundem)*

2.27 The College may confer the rank of Honorary Fellow (Summa Cum Laude)

- (a) on any individual of the highest distinction and eminence in his/her profession
- (b) in special circumstances, on any highly distinguished person

A Distinguished Honorary Fellow shall be entitled to use the post-nominal designation “ FRCPS (Glasg) Summa Cum Laude ”.

2.28 The College may confer the rank of Fellow (Honoris Causa)

- (a) on any individual of distinction and eminence in his/her profession
- (b) in special circumstances, on any distinguished person
- (c) on any individual who has rendered outstanding service to the College or the wider healthcare community.

A Fellow (Honoris Causa) shall be entitled to use the post-nominal designation Hon FRCPS (Glasg)”.

2.29 The College may confer the rank of Fellow (ad eundem)

- (a) On any physician of distinction or eminence in his / her field who shall thereafter be entitled to use the post nominal designation FRCP(Glasg) *ad eundem*
- (b) On any surgeon of distinction or eminence in his / her field and who shall thereafter be entitled to use the post nominal designation FRCS(Glasg) *ad eundem*
- (c) On any dentist of distinction and eminence in his / her field and who shall thereafter be entitled to use the post nominal designation FDS RCPS(Glasg) *ad eundem*
- (d) On any health professional of distinction or eminence in the field of Travel Medicine who shall thereafter be entitled to use the postnominal designation FFTM RCPS(Glasg) *ad eundem*

2.30 A proposal to admit an individual to Honorary Fellowship (Summa Cum Laude), Fellowship (Honoris Causa) or Fellowship ad eundem, must

- (a) be signed by six Fellows of the College, Members of the College, Fellows in Dental Surgery or Dental Members and shall be ratified by the Council

- (b) be signed by the individual who is the subject of the proposal, as vouching consent to be admitted to Honorary Fellowship Summa Cum Laude or Fellowship (Honoris Causa) (as the case may be); and
  - (c) incorporate a short biography of the individual concerned, in support of the proposal for admission.
- 2.31 Any proposal to admit an individual to Honorary Fellowship shall be submitted to the Council for approval.
- 2.32 Honorary Fellows shall not be required to pay any subscription or other fee.
- 2.33 Subject to regulation 2.34, Honorary Fellows shall have no right to vote at meetings of the College or to participate in any way in its management.
- 2.34 The admission of an ordinary Fellow, Member, Fellow in Dental Surgery or Member of the Faculty of Dental Surgery as an Honorary Fellow shall in no way debar him/her from the rights exercisable by him/her in that capacity.
- 2.35 The Council may recommend for election to the Fellowship *qua* Physician, Fellowship *qua* Surgeon, or Fellowship in Dental Surgery *ad eundem* medical or dental graduates, or licentiates of exceptional distinction who are not within the Fellowship or Membership of the College. The Council may also recommend for election to the Fellowship of the Faculty of Travel Medicine *ad eundem* health professionals of exceptional distinction who are not within the Fellowship or Membership of the Faculty. Such Fellows will not be liable for an admission fee or annual subscription. They shall have no right to vote at meetings of the College or to participate in any way in its management or to make nominations for offices in the College.

Fellows so elected shall be entitled to use the post-nominal designation FRCP (Glasg), FRCS (Glasg) or FDS RCPS (Glasg) *ad eundem*, as appropriate.

## **Associates**

### *Associates admission*

- 2.36 The Council may admit as an Associate any person who holds an appropriate medical or dental qualification or such healthcare professional as deemed appropriate by Council.
- 2.37 Associates of the Dental Faculty shall have the right to use after his/her name the postnominal designation "ADF RCPS(Glasg)". Associates of the Faculty of Travel Medicine shall have the right to use after his/her name post-nominal designation "AFTM RCPS (Glasg)".

## **Introductory Membership**

### *Introductory Membership: admission*

2.38 The College may admit as an Introductory Member of the College

- (a) any medical or dental student
- (b) any provisionally registered medical practitioner; or
- (c) any registered medical or dental practitioner employed in a basic training grade or university post in the United Kingdom
- (d) any healthcare professional in training deemed appropriate by the Council

who (in any of these cases) does not hold a Membership or Fellowship diploma of any of the Royal Colleges of Physicians or Surgeons of the United Kingdom or Ireland.

## **Rights and responsibilities of Membership/Fellowship**

### *Rights of Members and Fellows*

2.39 A Member or Fellow of the College:-

- (a) has the right to attend and vote at all meetings of the College;
- (b) has the right (subject to regulation 2.40) to nominate and vote for office-bearers of the College and members of the Council;
- (c) is eligible to serve on the Council and committees and other formally constituted groups of the College
- (d) is eligible to be considered as an examiner for the College
- (e) is entitled to use the library and all other College facilities
- (f) is entitled to be given notice of all meetings of the College and other information about College services
- (g) is entitled to use post-nominal letters, as specified in these regulations
- (h) may receive such membership benefits as may be prescribed from time to time by the Council applicable to the level of subscription paid.

2.40 A Member or Fellow of the College who is resident outwith the United Kingdom shall be eligible to nominate and vote for Office Bearers of the College and members of the Council only if he/she elects to pay the subscription appropriate to his/her category of Membership or Fellowship which is applicable to individual residents in the United Kingdom.

2.41 A Dental Member or Fellow in Dental Surgery:-

- (a) (subject to the restrictions set out in regulation 2.43) has the right to attend and vote at all meetings of the College;
- (b) has the right to attend and vote at all meetings of the Dental Faculty;
- (c) has the right (subject to regulation 2.42) to nominate and vote for office-bearers of the College);
- (d) is eligible to serve on the Dental Council and on appropriate committees and other formally constituted groups of the College;
- (e) has the right (subject to regulation 2.42) to nominate and vote for the Dean, Vice-Dean, Secretary and other Members of the Dental Council
- (f) is eligible to be considered as an examiner for the College in appropriate diplomas;
- (g) is entitled to use the library and all other College facilities;
- (h) is entitled to receive all notices of meetings of the College and other information about College services
- (i) is entitled to use post-nominal letters, as specified in these regulations
- (j) may receive such membership benefits as may be prescribed from time to time by the Council applicable to the level of subscription paid.

2.42 A Dental Member or Fellow in Dental Surgery who is resident outwith the United Kingdom shall be eligible

- (a) to nominate and vote for office-bearers of the College
- (b) to nominate and vote for the Dean, Vice-Dean, Secretary and other Members of the Dental Council

only if he/she elects to pay the subscription applicable to his/her category of Membership or Fellowship for those resident in the United Kingdom.

2.43 A Fellow in Dental Surgery or Dental Member

- (a) shall not be entitled to nominate or vote in elections for the Ordinary Members or Regional Members of the College Council (but, for the avoidance of doubt, are entitled to vote in elections for the Office Bearers of the College)
- (b) (subject to regulation 2.44) may not stand for election as an Office Bearer of the College or as an Ordinary Member or Regional Member of the College Council unless he/she is also a Fellow or Member *qua* Physician or *qua* Surgeon of the College.

2.44 Notwithstanding the provisions of regulation 2.43 above, a Fellow in Dental Surgery may stand for election as Vice-President (Dental).

