



DIPLOMA IN TRAVEL MEDICINE

Information for Overseas Written Examination

Candidates may request to sit the written section of the Examination in their country of residence, if this is outwith the UK. If this request is agreed by College, candidates will be required to pay a £75 Administration Fee to the RCPSG. The appropriate arrangements must be made by the candidate with their local British Council or Embassy and any fee charged by these institutions must be met by the candidate. However, candidates must take into account the variation in time zones when making arrangements as this can fall during unsociable hours.

The written examination will be held on **Tuesday 8th February 2011**.

Procedure

1. Return completed Application Form for the Diploma in Travel Medicine to the RCPSG.
2. Candidate to confirm in writing to RCPSG that they wish to sit the examination overseas by **1st June 2010**. As soon as possible after the mid-term residential course (normally held in March), candidate to identify British Council/Embassy where they would like to sit the written examination making sure the venue is suitable for a written examination, ie:
 - there are suitable rooms
 - staff are available to check candidate ID
 - staff are available to receive and store exam papers under confidential cover, fax copies of answer papers and then dispatch originals to College as soon as possible after the examination
 - staff are available to invigilate examination
 - British Council/Embassy staff are able to schedule the examination, taking into account the variation in time zones, to be consistent with timings in the UK (see page 2).
3. The College will consider all requests to sit the examination overseas and confirm the outcome of these considerations by **31st July 2010**. Candidates are advised not to enter into any financial agreements with the British Council before our decision is received.
4. After approval from the College is received, candidates should then make contact with the appropriate person at the Council and agree all examination day arrangements with them, including paying any charges deemed appropriate by the Council. This may include room hire charges, invigilator fees and courier fees. Please note all these charges are to be met by the candidate. In addition, candidates wishing to undertake the written at an overseas venue will be required to pay a £75 Administration Fee to the RCPSG.

Candidates must provide details to the College of the contact person at the Council by **30th September 2010**. These details should include full name, address, telephone number and e-mail address of the venue. This confirmation implies that the candidate is happy for the RCPSG to communicate with the Council regarding the candidate and examination arrangements. Details of candidate's name, address, candidate number and photograph will be provided to the Council to permit them to undertake the required identity checks. At the time of the examination, the registration form will be signed by the candidate, checked against photographic ID at the examination venue and returned to the College.

RCPSG will arrange dispatch of examination papers and also inform the Council of the College's examination regulations and procedures.



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A time comparison is shown to assist you with your arrangements and you may find it useful to visit the British Council website – www.britishcouncil.org .

Time Comparison

	10:00	11:00	12:00	13:00	14:00	15:00	16:00	17:00 GMT
UK								
France	11:00	12:00	13:00	14:00	15:00	16:00	17:00	18:00 +1
Canada	04:00	05:00	06:00	07:00	08:00	09:00	10:00	11:00 -6*
Dhaka	16:00	17:00	18:00	19:00	20:00	21:00	22:00	23:00 +5
Dubai	14:00	15:00	16:00	17:00	18:00	19:00	20:00	21:00 +4
Taiwan	18:00	19:00	20:00	21:00	22:00	23:00	24:00	01:00 +8

* depending on region

If you have any queries regarding the information above, please do not hesitate to contact me.

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