



Confirmed Minute

Meeting of College Council, Tuesday 19 January 2010, 4.10pm, College Hall

Attended:

Mr Ian W R Anderson, President
 Professor Peter Chiodini, Dean, Faculty of Travel Medicine
 Dr Frank Dunn, Vice-President (Medical)
 Mr David Galloway, Vice-President (Surgical)
 Dr Elaine Morrison, Honorary Librarian
 Mr Paul Rogers, Treasurer
 Dr Jackie Taylor, Honorary Secretary

Dr Adrian Brady
 Mr Marc Bransby-Zachary
 Mr I Graeme Conn
 Dr Hilary Dobson
 Mr Andrew D Henry
 Professor Sandra M MacRury
 Dr Morven McElroy
 Mr John R McGregor
 Ms Jennifer McIlhenny
 Dr Rajan Madhok
 Dr Roderick F Neilson
 Dr Alyson Wray (deputising for Professor M A O Lewis)

In attendance:

Mrs Carolyn M Capps
 Dr James A Miller

1) **Welcome**

President welcomed Dr Adrian Brady, Ms Jennifer McIlhenny and Mr Paul Rogers to their first meeting of Council.

Ms Hogg and Mrs Rennie were welcomed as observers.

President outlined the new Council meeting arrangements for Trustees and Advisory Co-optees. He further reminded the meeting that Trustees and Co-optees should behave with professionalism and probity, and re-iterated that all discussions at Council remain totally confidential.



2) **Apologies for absence**

Apologies had been received from:

- Mr Gordon Cook
- Dr Arthur Dunk
- Dr Ruth McKee
- Mr James Watson

3) **Minute of the previous meeting held on 2 November 2009**

The Minute of the previous meeting held on 2 November 2009, was approved as an accurate record of proceedings.

4) **Matters arising from the Minutes not covered elsewhere on the agenda**

(4.1) Medical Visualisation Project

President reported that a Memorandum of Agreement (MoA) had been in place between Glasgow School of Art (GSA) and the College for the last twelve months and had now been extended by both parties until the end of January 2010.

Negotiations are currently underway with GSA to continue with this project and the following have been agreed:

- i. A robust business plan, including a financial summary, should be prepared
- ii. Key milestones should be included in the business plan allowing College and GSA to evaluate progress of the Project
- iii. Breakpoints should be included in the business plan
- iv. Attempts should be made to engage funding from a charitable partner

Responding to a question regarding copyright, President stated that the MoA would protect against other parties, but not third parties. A new MoA would be prepared via legal advisers for both parties.

Dr Madhok reminded Council that similar work had already been touched upon (albeit in a veterinary environment) and advised that College should proceed quickly with this venture. Mr Galloway also suggested that comments are sought from the Project Team. Council also noted that the GSA was expecting a Visiting Professor to take up a "Medical Visualisation Fullbright Chair".

President took the opportunity to reassure Trustees that College funds would be spent in an appropriate manner. Feedback on the MVP would be provided at the next meeting of Council in March 2010.

(4.2) E.W.T.R

Dr Miller was invited to provide Council with an update on the EWTR.

The Scottish Academy survey has now been completed and the results were available.



Dr Miller outlined two on-going pieces of work:

- 1) NHS-MEE: Sir John Temple is undertaking a review of the impact on training (in England), and is:
 - a. requesting oral evidence (RCPSG is attempting to seek a slot, although this is proving difficult)
 - b. seeking written evidence.
- 2) PMETB/GMC (as regulator): there are six different work-streams (3 work-streams focus on problems/3 work-streams focus on implementing good working practice)

Dr Miller reported that NES is undertaking innovative work involving training programme directors and suggested it might be useful if a member of Council could lead on this consultation.

Dr Dunn reported that the Federation had been keen not to lose sight of the effects the EWTR would have on Consultant staff. A sub-group would be established that would hopefully emphasise the need for consultant expansion. Dr Dunn would provide an update at the next meeting of Council in March.

5) Any other competent business

There were no items raised at this point.

6) Items for Discussion

(6.1) **College AGM, 27.11.09, final review**

(6.1.1) *Draft minute*: there were no changes required.

(6.1.2) *Replacement of unfilled posts:*

College Registrar:

Dr Robin Northcote was recommended and accepted as College Registrar.

Councillor from South West Scotland

Mr Michael McKirdy was recommended and accepted as Councillor from south west Scotland.

Councillor (Surgeon) working outside Scotland

Pending.

(6.1.3) *Chairman of Audit and Remuneration Committee*

Council was reminded that it had been agreed that the Chairman of the Audit and Remuneration Committee should not be a Fellow/Member of College.

A job description was currently being prepared by an expert in this field for this position.

(6.1.4) *Communication issues*

Dr Miller reported that a Fellow of the College had raised issues regarding communication, in



particular over-reliance on the use of e-mails.

It was agreed that for specific events, eg Notice of AGM / Annual Church Service, where possible, College should use all mechanisms available, ie hard copy format and electronically.

(6.1.5) Regulations and Byelaws

Following the College AGM in November 2009, President stated that there would be no amendments to the Regulations and Byelaws for this year. The Regulations/Byelaws are available for viewing on the College website:

[http://www.rcpsg.ac.uk/Communications/public_policy/Documents/RCPSG_Regulations%20\(Dec%202009\).pdf](http://www.rcpsg.ac.uk/Communications/public_policy/Documents/RCPSG_Regulations%20(Dec%202009).pdf)

[http://www.rcpsg.ac.uk/Communications/public_policy/Documents/RCPSG_Bye-laws%20\(Dec%202009\).pdf](http://www.rcpsg.ac.uk/Communications/public_policy/Documents/RCPSG_Bye-laws%20(Dec%202009).pdf)

(6.2) Forward Plan, 2006-2009, final review

President directed Council to Document 'C', "Forward Plan, 2006-2009, final review" which was for information only. There were no comments on this document.

(6.3) Planning and Budget process, 2010-2011

Dr Miller was invited to lead on this agenda item and informed Council that the Operational Board would review the Budget for the next three years. Management Board would interrogate the budget and thereafter a formal budget would be presented for review and approval at the May meeting of Council.

To comply with Trustee responsibility, a finance report would form part of future Council meetings.

7) Items for Approval

(7.1) Honorary Fellowships

Dr Taylor reported that the previous meeting of the Fellowship Committee had been cancelled due to adverse weather conditions. The next meeting was scheduled for Wednesday 20 March 2009.

(7.2) "Patel Review Draft Report":

PMETB/GMC: Report of the Education and Training Regulation Policy Review: Recommendations and Options for the Future Regulation of Education and Training

Dr Taylor stressed the importance of a College response to this consultation, and highlighted the need to address some of the key recommendations from this draft review.

During discussion the following points were noted:

- Colleges should provide constructive comments
- Colleges should provide conclusive support
- Colleges need to ensure that they deliver the message of being able to provide answers to problems
- It was suggested that a response be sent from the Surgical Forum of Great Britain and Ireland (due to meet on 26.1.10) / Joint Surgical Colleges Meeting (due to meet on 26.1.10) / Federation



- The role of RCPSG in Regulations/Standard setting. From a GDC (General Dental Council) perspective, it was felt that Colleges were deemed necessary to perform standard setting.
- It was agreed that there would be strength in Colleges presenting a unified voice
- All Colleges should submit a response.

President stated that a robust and constructive response should be delivered from RCPSG.

This draft report can be viewed on the GMC website at:

<https://gmc.e-consultation.net/econsult/default.aspx>

Comments should be sent to Carolyn Capps, carolyn.capps@rcpsg.ac.uk

8) Board Reports

For information and discussion of exceptional issues only

(8.1) Education and Professional Development

(8.1.1) Unconfirmed Minute from the EPDB meeting, 16.11.09

Dr Dunn directed Council to Document 'D', "Unconfirmed Minute from the EPDB meeting, 16.11.09".

(8.1.2) EPDB Update

Dr Dunn provided feedback on a successful meeting with Mr John Scott, Chief Executive of Glasgow 2014 Commonwealth Games, and proceeded to outline the following three main roles which College could provide:

- Advice for those coming to the Commonwealth Games
- The use of College facilities
- The opportunity to portray messages regarding healthy living and exercise

Professor Chiodini indicated that the Faculty of Travel Medicine would be happy to assist in this venture.

Leadership Lecture:

Dr Dunn reported that the next "Leadership Lecture" would be delivered by Lord Patten on 1st March 2010, a 6.30pm, within College. Trustees were strongly encouraged to attend.

(8.2) Examinations and Assessment

(8.2.1) Unconfirmed Minute from the EAB, 29.10.09

Mr Galloway directed Council to Document 'E', "Unconfirmed Minute from EAB meeting, 29.10.09".

Mr Galloway reported that the Golden Jubilee National Hospital (GJNH) was currently utilised by surgeons as an assessment centre, and he was keen to encourage medical colleagues to also consider using the GJNH.



Mr McGregor informed Council that the GJNH was the perfect examination centre, but highlighted an issue that had recently arisen, which could potentially mean that the May diet of examinations would not be run. It was agreed that Management Board rectify this as a matter of urgency.

In an attempt to increase numbers for the written examinations, additional centres have been established for written examinations. Ten additional centres would be offered in 2010 – these were:

- MRCS – two additional centres
- MFDS – three additional centres
- FRCS (Ophthalmology) – five additional centres

A new format for the FRCS Ophthalmology was introduced in November 2009. The written paper attracted considerably more candidates than had been projected for the November 2009 diet. There has also been an increase in the entries for the February 2010 diet of examinations.

FRCS (Glasgow) Urology in Malaysia: Mr Galloway reported that there had been interest from other countries within the region, regarding this examination.

From the EAB Minute, Dr Brady explained that a Diploma in Diabetes already existed and stated that for over 20 years, hypertension specialists have expressed interest in establishing a Diploma in Hypertension. Mr Galloway and Dr Brady agreed to discuss this matter further.

(8.3) Membership Services

(8.3.1) Unconfirmed Minute from the MSB, 3.12.09

Dr Taylor directed Council to Document 'F', "Unconfirmed Minute from MSB meeting, 3.12.09" and provided the following update:

Mentorship Programme: the first training day was held in November and had been a success. Whilst the numbers were small, there were plans to expand. Dr Taylor indicated that the possibility of funding from the Academy was also being considered.

(8.3.2) Unconfirmed Minute of the Lay Advisory Board, 26.11.09

Dr Taylor guided Council to Document 'G', "Unconfirmed Minute of the Lay Advisory Board, 26.11.09" and drew particular attention to the "Question Time" event which would be held in College on Tuesday 16 March 2009. Attendance was actively encouraged.

Two LAB members had attended the recent "Revalidation" event hosted by RCPSG, from which they had provided oral feedback and a written report.



(8.4) Dental Council

Dr Wray reported that the Minute of Dental Council would be available at the next meeting of College Council in March. There was nothing further to report at this time.

(8.5) Faculty of Travel Medicine

Confirmed Minute of FTMB, 6.10.09

Professor Chiodini directed Council to Document 'H', "*Confirmed Minute of FTM Board AGM, 6.10.09*". The next meeting of the FTM would be held on 29 January 2010 and feedback would be provided at the next meeting of Council in March.

Professor Chiodini reported that the *Journal of Travel Medicine and Infectious Diseases*, would be provided as a membership benefit to Members and Fellows of the Faculty of Travel Medicine. Professor Chiodini anticipated that this benefit could also be extended to Associates of the FTM.

Professor Chiodini requested that consideration be given to the Faculty of Travel Medicine being represented at Management Board. President indicated that he would discuss this with Professor Chiodini.

(8.6) Management Board

Unconfirmed Minute of MB meeting, 15.12.09

Dr Miller directed Council to Document 'I', "*Unconfirmed Minute of MB meeting, 15.12.09*" and reported that all relevant items had been covered elsewhere on the Council agenda.

(8.7) Academy of Medical Royal Colleges

The next meeting of the AoMRC would be held on Monday 25 January 2010. Feedback would be provided at the next meeting of Council.

(8.8) Audit and Remuneration Committee

The November 2009 meeting of the Audit and Remuneration Committee had been cancelled. The next meeting would be held in March, from which feedback would be provided to Council at its next meeting.

9) Any other business

Prior to the close of the meeting, President enquired if there was any other business. At this time, the following issues were noted:

(9.1) Baillies Institute

Mr Bransby-Zachary provided a brief history regarding the Baillies Institute, from which College (and other organisations) received annual grants.

The Baillies Institute intends to invite members of Council to its Church service on Sunday 7th March 2010. It was agreed that the President/Office Bearers, including the Honorary Librarian, would



represent College at this service.

(9.2) Finance Department

Mr Rogers sought approval from Council to change authorised signatories on a Legacy Account with The Royal Bank of Scotland plc. This was agreed by Council.

(9.3) Review Project

President reminded Council that a Strategic Review had been completed in 2005, under the Presidency of Sir Graham Teasdale. This resulted in a radical change of management within College, which had since proven extremely beneficial to College.

As the new President, Mr Anderson felt that the time was now right for an impartial third party to consider how the situation has progressed.

In order to support Mr Anderson in his role as President, Mr Anderson indicated his intent to have an internal review conducted in College, and sought the agreement to proceed with this. President assured Council that this review would be cost minimal and that this Internal Review was being commissioned to support him in his role as President.

Council agreed to this review, and accepted that feedback would be provided at the next meeting of Council.

10) Date of Future Meetings

- Tuesday 16 March 2010 (Trustees/Advisory Co-optees)
- **Post-meeting note – the May meeting of Council has been changed to Tuesday 11 May 2010 (Trustees only)**
- Tuesday 13 July 2010 (Trustees/Advisory Co-optees)
- Tuesday 14 September 2010 (Trustees only)
- Tuesday 16 November 2010 (Trustees/Advisory Co-optees)