



CONFIRMED MINUTE

Minute of a meeting of College Council held within College on Tuesday 23rd January 2007.

Sederunt

Dr B O Williams, Chairman
 Mr I W R Anderson, Honorary Treasurer
 Mr D J Galloway, Vice-President (Surgical)
 Dr P V Knight, Registrar
 Dr J Taylor, Honorary Secretary
 Professor J Connell
 Dr A Dunk
 Mr A D Henry
 Dr W M M Jenkins
 Mrs A Lannigan
 Dr J Long
 Professor S M MacRury
 Dr L McAlpine
 Dr J A McCaul
 Mr J R McGregor
 Dr E Morrison
 Dr W Reid
 Dr H Scott
 Dr R D Stevenson
 Professor R D Sturrock
 Mr G T Sunderland
 Dr M Taylor
 Mr J D Watson
 Dr E Walker
 Dr A Zoma

In Attendance

Mrs C M Capps
 Dr J A Miller, CEO

Action

1. Apologies for Absence

Apologies were received from Dr A Bryson, Mr M Bransby-Zachary, Mr J Drury, Professor J McKillop, Dr K Paterson and Dr C Semple.

President welcomed Mr D Galloway, Professor S MacRury, Dr J Taylor and Mr J Watson to their first Council meeting.

2. Minute of Meeting of Council on 14th November 2006

These were accepted as an accurate record.

3. Matters Arising from the Minutes

(a) Davies Trust

Dr Miller reported that all appropriate arrangements were now in place to form the "William and Elizabeth Davies Foundation". It was confirmed that the HSBC in Hong Kong was the Trustee of the foundation and College was asked to form an

CEO



Advisory Board to advise the Trustee on the use of the Foundation's resources. Dr Miller reminded Council that the fund contained \$15.7M capital from which RCPSG received 96% of the interest in perpetuity, of this \$1.7 was available for immediate use.

The Advisory Board would consist of
 President
 Treasurer
 CEO
 Registrar
 Lay Advisors (x2)

The lay advisors appointed currently were Professor Norman Mackay, Past President RCPSG and Professor Sir David Carter, Chairman Cancer Research UK. The first meeting of the advisory board was scheduled for 25th January. Council will be kept informed of progress.

(b) Review of Senate

President reported that the next meeting of senate would take place on 30th January in London. It was anticipated that the final arrangements for the implementation of the Cubie report would be agreed at this meeting.

(c) Distinction Awards

President provided an update on this working group to Council. Professor Sir Graham Teasdale had been approached and agreed to join the working party. The constitution and agenda of the working group was discussed and it was noted that a non-distinction award holder was not part of the membership. It was felt this would be a useful addition to the group.

(d) National Panellists

President reported on a meeting with the Scottish Executive Health Department. President reminded Council that concerns over the use of National Panellists on consultant appointment panels had been raised by NHS employers, however little in the way of evidence had been cited to substantiate concerns. It was accepted that the administrative arrangements were at times cumbersome but that this could be resolved readily.

Mr McCaul identified a number of problems which have occurred recently during consultant appointments within maxillofacial surgery.

(e) Travel Medicine

It was noted that the minute of the first meeting of the Faculty of Travel Medicine held on 5.12.06 was available on the College website.

(f) Donaldson Report

Following the submissions of the responses to Sir Liam Donaldson's report on medical regulation, a white paper was expected within the next two months. Early indications suggested that few comments had been taken into account in formulating the white paper. Council will be updated on progress with this issue.

Registrar



- (g) Regulations and Byelaws
This will be addressed under agenda item 7(b).

4. Finance Report

Mr Anderson presented the latest Finance Report to Council and reported that whilst there has been an improvement to the financial position to date, there remained an expectation of an operating deficit at the end of the current financial year. This could be around £350K.

Mr Anderson reported that significant improvements had been made in managing costs within college. However, rising costs in staging examinations negated the impact of the improvements. The key areas of additional expense within examinations were identified as

- Ensuring assessments are in line with PMETB principles
- Venue costs
- Examiner expenses

On answering a question from Dr Scott, regarding the variance in salary budgets, Dr Miller reported that the vast majority of staff salaries were real savings, but there are 2-3 posts in the process of being filled.

Mr Anderson reported that the changes in the management of the investment portfolio had also proved beneficial and that the income from investments remained ahead of expectations.

Mr Anderson acknowledged his support of work done thus far in improving the financial situation of the College

5. Any Other Competent Business

There was no other business raised.

6. Items for Discussion

- (a) Proposal from AoMRC re: Working with Sponsors
Council received a paper from President on the proposals from the Academy, outlining how it will work with potential sponsors.

After some discussion Council accepted the proposal and also agreed that
College should revisit its own policy for working with sponsors.

CEO

- (b) Federation Minute, 23 November, Item (4.1b) – Award of post-nominals
Council was directed to the Federation Minute and in particular, item (4.1b).

President reminded Council that a number of pilot projects had been completed with regard to the implementation of specialist examinations as part of the run through training for physicians. Consideration had now to be given as to the award of a post nominal following successful completion. A short life working party chaired by Professor Ian Gilmore (PRCPL) had discussed this issue and presented the following proposals.

Successful candidates who held MRCP(UK) would be awarded MRCP(Specialty).



Successful candidates who did not hold MRCP(UK) would be awarded Dip (Specialty).

Following extensive discussion, Council asked that Federation reconsider the use of Fellowship (FRCP (Specialty)) as the appropriate post-nominal award. This should be linked with appropriate affiliation to one of the three Royal Colleges of Physicians in the UK. It was noted this would also bring this into line with the Royal Colleges of Surgeons in Great Britain and Ireland.

Dr Williams and Dr Knight agreed to revisit these issues with Federation and report back to Council.

President
Registrar

- (c) Announcement by PRCSEng, 21.12.06, re: MRCS
Council members were directed to paper (E).

Mr Galloway, Vice President (Surgical) indicated that the RCS(Eng) Council had reviewed its earlier decision and agreed to continue to work towards the development of an appropriate intercollegiate MRCS examination. There remained concerns about certain of the proposals relating to the Edinburgh Surgical Sciences Qualification, in particular the proposal that this should have equivalence to the MRCS.

Following extensive discussion Council agreed that it was important that the principles of intercollegiality should be promoted and welcomed the agreement for the examination to remain an intercollegiate activity. President reported this was due to be a major item for discussion at the forthcoming round of Senate and associated meetings and a formal report would be provided at the next Council meeting.

- (d) Issues from AGM

- (i) Review of decision to cease "The Bulletin"

The Registrar reminded Council that the decision to discontinue *The Bulletin* had been made in the Autumn of 2005 and at the time it was agreed the decision would be reviewed around now. Council was also asked to review the decision at the AGM. Dr Knight went on to remind Council that it had been agreed that the money saved by no longer producing and circulating *The Bulletin* would be reinvested in the SMJ. This was now the case and therefore a return to a printed version would incur considerable costs.

Following a general discussion it was agreed *The Bulletin* would not be reproduced but that there would be a redefinition of the College's other regular publication *News and Views* to ensure appropriate material was being published.

Hon.
Secretary/
CEO

- (ii) Review of frequency of College Meetings

The Registrar reminded Council that a call was made at the AGM for the re-introduction of more frequent College Meetings. Council was also reminded that a similar proposal had been made at the AGM in 2005 but found no support. It was agreed that the College Meetings should remain as an annual event and that both the current and revised byelaws and regulations had appropriate provision should any member wish a meeting of College to be convened.

Registrar



7. Items for Information and Noting

- (a) Executive summary of AoMRC Meeting, 7.12.06
This was noted.

- (b) Consultation of Revised Regulations and Byelaws

The Registrar confirmed that the draft revised regulations and byelaws were available on the College website. It was noted that hard copies would be made available on request. A formal letter from the registrar directing members and fellows to the site would be circulated in the next quarterly mailing. Comments should be submitted in advance of the next council meeting in March. Any amendments would then be discussed in advance of an EGM scheduled for mid to late April.

Registrar

- (c) Reports of Council Committees

- (i) Education and Professional Development Board

Council was directed to Document G, "Education and Professional Development in the RCPSG: Operational Plan (2006-2009)".

Dr Scott reported that the Educational and Development Board was on schedule to meet targets as per the operational plan. She reminded Council that these and future targets would involve, not only direct financial gains through additional income, but indirect gain from membership numbers and involvement. The E&PDB hoped that Council would not lose sight of the latter, in encouraging the Board to pursue the former.

Dr Scott also reported that some items on the plan are dependent on the development of e-based resources. Dr Miller took the opportunity to update Council on the work underway to improve e-resources within College. It was noted that the appointment of a consultant was being considered to enhance the functionality of the current web site and to advise on appropriate developments. This information would then be used to identify how resources could best be targeted to meet the maintenance demands and ongoing e-developments. It was also reported that the salary savings from the non-appointment of the web developer post and an additional £40K was available to support this work.

CEO

Council welcomed this development and some members expressed a wish to be more involved in the process. Dr Miller indicated that Heads of Units should keep clinical leads informed of developments.

- (ii) Examination and Assessment Board

Mr Galloway reported that the Minutes of the Examination and Assessment Board provided a comprehensive overview of the E&AB. It was clear that there needed to be a significant review of the external environment in which examinations function in order to inform decision making and strategic planning for this area of College activity.

- (iii) Membership Services Board

Dr Taylor reported that a meeting of the Membership Services Board is scheduled for Thursday 25.1.07.

Dr Taylor indicated that the portfolio and hierarchy of membership benefits



was nearing completion. It was also noted that the introduction of formal academic dress would be in place for the March admission ceremony. The proposed membership area within the library was also nearing completion and would be available within the next few weeks.

(iv) *Management Board*

Dr Miller provided an update on the following:

Lay Advisory Board - a date has been set for the 28th February when the revised group would meet to agree the next stages in its development.

Update on Skills and Examination Centre – It was reported that Dr Miller had met with other partner CEOs to provide an update on the work to develop the skills and examination centre. At the meeting it was evident that the access to the Southern General Hospital would not be available until 2014. However, a site adjacent to the SGH site had been identified and would be available later in 2007.

Council members indicated that it would be appropriate to consider other sites within Glasgow as the SGH site was no longer available. Dr Miller indicated that the next meeting of the steering group was due in early February and this issue would be raised.

Governance Publication

Council members were directed to the Governance publication as an excellent resource for trustees of charities.

(v) *Dental Council*

Dr Jenkins informed Council that there was nothing extra to report other than what was in the available minutes.

(vi) *Faculty of Travel Medicine*

The first meeting had taken place where Heads and Members of Committees were appointed. Members were also brought up-to-date on Faculty procedures.

Dr Walker provided an update on the following:

- *Education and Professional Development* ~ a symposium/conference will take place in October. This will be open to Faculty members and a wider audience.
- *Membership Services Board* ~ information is now available on the College website.
- The Faculty aims to represent travel medicine at regional, national and international levels.

Dr Walker reported that a meeting had taken place with Mr James Beaton (Head of Membership Services). Operational and strategic business plans had been discussed and Council will receive a fuller report in March.

Dean of
Travel
Medicine
Faculty

8. Items for Approval

(a) Admissions in Absentia

The following were approved and accepted.



Fellow qua Surgeon in Ophthalmology

Khaleel Ahmed , MB BS 22/04/1999 Dr M G R	43473
Waheed Faisal Abdul Rahman Bajnaid , MB BS 1993 King Abdulaziz	32127
Khalifa Mohamed Ali Barga , MB BCh 01/11/1994 Al Arab	42008
Hussein Adnan Hussein Hnoosh , MB ChB 25/06/1997 Al-Nahrain	41172
Ta Li Liu , MB ChB 01/05/1996 Chinese Univ. HK	32719
Himanshu I Patel , MB BS 31/03/1997 Gujarat	39395

Fellow of the Faculty of Travel Medicine

John Andrew Frean , MB BCh 01/12/1980 Witwatersrand	43784
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Member qua Surgeon

Moataz Adnan , MB ChB 28/06/1996 Basra	43929
Euan Robert Black , MB ChB 01/07/2002 Glasgow	38338
Ghulam D Murtaza , MB BS 26/07/1992 Bahuddin Zakariya	39795
Sheila Davinia Ramjug , MB ChB 15/07/2003 Aberdeen	38350
Kar Yong Wong , MB ChB 11/07/2003 Glasgow	38862

Member of the Faculty of Dental Surgery

Sherif Ahmed Mohamed Eifeel , BDS 31/07/1998 Alexandria	30652
Dena Abdelsalam Oudah Eltahlah , 20/06/2002 Jordan	43931
Assad Mehmood Khan , BDS 01/07/1997 Karachi	34308

Member of the Faculty of Travel Medicine

Bernadette Carroll , RGN 23/12/1981	44403
Vyvian Granville Thornton , MB BS 01/11/1979 Uni College London	44649

Member

Manoj Dongare , MRCS(Edin) 03/02/2001	45583
Prashant Kant , MB ChB 01/06/2001 Leeds	45616
Laura Elaine Peacock , MB ChB 22/07/2000 Edinburgh	45275

The following 23 nominations were successfully received by the Fellowship Sub-Committee at its meeting on 19 January 2007

Fellowship qua Physician:

*Colin Berry MB ChB 1993 Glasgow
Tsan Fai Chan MB BS 1991 Hong Kong
Shelagh Brown Coutts MB ChB 1997 Edinburgh
*Bernard Lewis Croal MB ChB 1992 Glasgow
Scott Mitchell Davidson MB ChB 1994 Aberdeen
Christian Delles Statutory Exam 1997 Germany
David Dingli MD 1992 Malta
Ciaran F Donegan, MB BCh 1984 NU Ireland
Gardian Chung-Yan Fong MB BS 1991 Hong Kong
Wai Kit Joseph Fung MB BS 1990 Hong Kong
*David Grant Gray MB ChB 1993 Aberdeen
Kwok Ming Ho MB BS 1989 Hong Kong
Syed Israr Hussain MB 1987 Bahaud Zak
Tat-Chi Godwin Leung MB ChB 1993 Hong Kong



Lawrence Pui Ki Li MB BS 1983 Hong Kong
 *Roland William McCallum BSc 1992 Glasgow
 Ammar Fayez Hussein Mubaidin MB BS 1985 Jordan
 *Neal Padmanabhan BM BCh 1993 Oxford
 Mathew Priest MB ChB 1993 Birmingham
 Sivasankara Pillai Radhakrishnan MB BS 1974 Kerala
 Ian Kristensen Ritchie MB ChB 1977 Aberdeen
 *Andrew John Winter BM BCh 1989 Oxford

Fellowship qua Surgeon:

Hashim S Khayat MB ChB 1971 Baghdad

* Elevation

Prior to the close of the meeting, President informed Council that a photograph would be taken at the start of next meeting of Council in March.

9. Dates of Next Meetings

13 March 2007

15 May 2007

31 July 2007

25 September 2007, 2pm

~ Council Guest Night (*guest preferably non-medical*)