



CONFIRMED

Minute of a meeting of Council held in the Small Lecture Theatre within College on **Monday 3 July 2006**.

Present:

Professor Sir Graham Teasdale, President
 Dr B O Williams, Visitor
 Dr C G Semple, Vice President (Medical)
 Mr J C Ferguson, Vice President (Surgical)
 Dr W M M Jenkins, Vice President (Dental)
 Dr P V Knight, Honorary Secretary and Registrar
 Mr I W R Anderson, Honorary Treasurer
 Dr E Morrison, Honorary Librarian
 Dr A Bryson
 Dr M Bransby-Zachary
 Professor J Connell
 Dr A Dunk
 Mr C G Morran
 Dr K R Paterson
 Dr W Reid
 Dr R D Stevenson

In Attendance:

Dr J A Miller
 Mrs C Capps

1. Apologies for Absence

Apologies were received from :

Mr K J Drury, Mr A D Henry, Dr L G McAlpine, Mr J McGregor, Mr J A Murie, Dr H Scott, Dr M M Steven and Professor R D Sturrock.

2. Minute of the Meeting of Council on 2 May 2006

This was accepted as an accurate record.

3. Matters Arising from the Minutes

(a) Joint Meetings with Scottish Royal Colleges

Dr Miller informed Council that the date for the Joint Meeting with the Royal College of Physicians will be Tuesday 5th September 2006. The meeting with the Royal College of Surgeons has yet to be decided. Those attending the Royal College of Physicians Joint Meeting will be elected physician members plus the College Office Bearers. The agenda will be circulated in advance of the meeting.

Action: Honorary Secretary/CEO



(b) Charities Legislation

Dr Miller led on this topic and informed Council that the new legal advisors for the College would take a lead on further events for trustees.

A document on "Governance" was distributed to Council. This can also be accessed via www.charitygovernance.co.uk. Trustees were advised that the publication provided an excellent resource in maintaining an understanding of being a Trustee and changing charities legislation. Trustees were asked to access this information regularly.

(c) United Examining Board

The President addressed Council regarding this topic.

At present the future of the United Examining Board remains uncertain. At the meeting of the United Examining Board on 5 June 2006 it was announced that St George's Hospital Medical School had withdrawn the course for doctors due to quality, funding, course organising and training. The member from the Society of Apothecaries withdrew membership on 23 June 2006. Mr John Lumley resigned as Chairman of the Board and Mr Alistair Beattie is now the acting Chairman.

It was asked whether the RCPSG should continue to be associated with the United Examining Board. Following some discussion it was agreed that Council accepted the inevitable demise of this qualification. **Action: President/Honorary Secretary**

(d) Accommodation

Dr Miller outlined the ongoing productive discussions with regard to accommodation. Dr Miller reported that he had met with NHS Greater Glasgow, Glasgow University and NES to establish a project plan for the development of exam and educational accommodation on the Southern General Hospital site. A project manager has been identified currently working with the NHS, and will dedicate one day per week on this project.

Dr Miller also reported that the changes to internal accommodation were progressing. The examinations staff currently based within the basement would move to the New Seminar Room and the vacated accommodation would be upgraded and be available for use as a breakout / meeting room. **Action: CEO**

4. President's Report

4.1 PMETB

The President reported that Article 14 work continues but numbers coming through to the JCHST and JCHMT are small. The President informed Council that one individual, who had been recommended by JCHST not to be placed on the specialist register has been placed on the register. It was noted that the issue of appeal by the Advisory Body would be raised by Mr John Smith at Senate in July.

PMETB is undertaking the first national survey of trainees. The basis of the survey is the generic standards recently produced by PMETB. Some concern had been raised



at the JCHMT that not all trainees had received a copy of the survey.

CEOs Service Level Agreement

The CEOs from all Royal Colleges were meeting with representatives of PMETB to agree the funding arrangements post April 2007 when the Department of Health grants to Colleges would cease and be paid instead to PMETB. It was clear that these would be based on an item of service basis and the issue of VAT remains unresolved.

Action: CEO

4.2 MMC – Scottish Academy

The President outlined that there was an increasing “core plus” specialty approach in surgery, however there are reservations with ENT and orthopaedics.

With regard to the transition period, at the moment the planning of transition arrangements is taking place in each of the four administrations with the number of positions available remaining a concern. The Academy in Scotland has expressed concerns about issues and timescales. It was noted that the transition boards being set up within Scotland, which are directly relevant to this College were Medical board being chaired by Dr Colin Semple and the Surgical Board being chaired by Ms Evelyn Dykes.

Concern was expressed over the apparent lack of information relating to the number of training posts, terms and conditions of employment and other HR issues. President indicated he has raised these issues with both the CMO and CEO of NHS in Scotland.

A number of different sources of feedback indicated a significant degree of concern amongst trainees. These included some informal settings within hospitals and Dr Miller also highlighted the feedback College received during a recent BMJ Careers Fair. It was of concern that there was a growing perception among trainees that they had been “let down” by the apparent lack of support from Colleges.

Dr Knight highlighted three issues which require to be addressed:

1. Terms and conditions
2. Numbers
3. Quality and content of nature of training

Whilst it was recognised that some of the issues were outwith the scope of the College’s influence it was necessary to provide trainees with a forum to raise these issues with senior colleagues who may be able to provide some feedback.

Action: CPB to review the position and agree way forward.

Note: Trainee Symposium to be held 27.9.06



4.3 National Panelists

The President reported that the Scottish Executive Health Department is currently carrying out a review on the role of the National Panelists. A letter has been sent to the Scottish Academy regarding the input to National Panelist training – this was regarded as useful. The President stated that group had been put together to discuss the role of the National Panelist and Dr Brian Williams has agreed to represent the Scottish Academy.

Action: Visitor

4.4 Remote and Rural Project

President reported that there has been some progress regarding the issue of training and skill requirement for remote and rural areas and the interaction between anaesthetists, surgeons, physicians and GPs. It was reported that NES has now appointed a Project Manager who is based within the Royal College of Physicians and Surgeons of Glasgow.

4.5 Federation of Physicians (JCHMT)

President reported on the progress being made with the development of Specialty MRCP examinations. It was noted that there is a proposal to start these examinations within 5 key specialties. The examinations will be linked to the new curricula being considered by PMETB. The business case will present two different funding models one of which is linked with College membership / fellowship.

The President announced that College is to benefit from a considerable legacy from the estate of Rev and Mrs Davies, which is to be used for teaching and research in cancer. The final details of the bequest and governance arrangements are to be finalised by HSBC (Hong Kong). It as yet unclear whether HSBC will be the primary Trustees.

5. Board Reports

(a) Management Board – Revision of Management Structure

Dr Miller presented the Minute of the last Management Board and the following key areas were discussed:

(i) **Communication – Development of Intranet and Website**

There is a Communications Group within College and Dr K Paterson has agreed to be the representative from Council.

Action: CEO/President



(ii) **Terms and Conditions**

Dr Miller highlighted that currently there are significant variations and inequalities within College staff as regards pay scales and terms and conditions. The new scheme will promote equity, fairness and consistency between departments whilst allowing for pay progression via PRP. It is anticipated that the new terms and conditions will be operational by April 2007. The pay rise for this year will be 2.5% cost of living and an additional 1.5% 'performance'. There will be no further automatic incremental increases. The increase will be effective from 1st August 2006 but will be a pro rata payment until April 07. The annual pay review will then be in line with the College financial years.

Action: CEO

(iii) **Insurance**

Dr Miller reported that there has been increased cover. The contents insurance has been increased to £10M and the building to £14M.

Council was informed that whilst College retains "ownership" of rare items, they can be "loaned" out to areas of public interest.

Action: CEO/Treasurer

(iv) **Finance**

Council was informed that the deficit for the financial year is likely to be around £600,000 with an operating deficit of £900,000.

The new audit committee had now been established and the membership agreed. The first meeting was due to take place in early September.

It was noted that College's investment portfolio has been adjusted in line with the investment principles. The portfolio was now a lower risk index than previously was the case. Council accepted that it would be unrealistic to expect to turn the financial situation around within the year, however achievement of financial balance over two years was a reasonable goal.

Action: Treasurer/CEO

(v) **Management Structure (overhead)**

Council agreed the revised structure presented by Dr Miller which had four operational units. The appointment of heads of units will be in line with the principles applied to previous head posts.

Two new part time posts had been created:

- HR and Staff Development Advisor
- Promotions and Marketing Advisor

Action: CEO

(b) Clinical Policy Board Report

President provided an update on the issues discussed at the most recent clinical policy board meeting.

(c) Education and Professional Development Board

Dr Colin Semple addressed Council regarding this.



(i) **Sponsorship Policy**

Dr Semple introduced the view that College should review how it invites sponsorships.

Mr Brian Howieson is producing a paper, which will in the first instance go to the Clinical Policy Board for comment. **Action: CPB**

(ii) **Liaison with Medical Podiatrists**

Dr Semple informed Council that it would be worthwhile to liaise with Medical Podiatry regarding a future symposium. The Intercollegiate Board is running a half-day symposium aimed at attracting physicians and podiatrists.

Such a course is already being set up with MRCS with the hope that OSCI type exams will be set for Medical Podiatrists. **Action: Dr C Semple**

(iii) **Review of IMPACT (III Medical Patients Acute Care and Treatment)**

Council was informed of the growing success of IMPACT course. Federation expected to receive a proposal at its next meeting which outlined changes to the governance structure and a strengthening of admin arrangements to support the initiative.

(iv) Dr Semple informed Council that the Department of Health Revalidation Paper should be published in July.

(d) Update from Examination & Assessment Board

Mr Ferguson reported that the function of the Examination and Assessment Board was to ensure that all Examination groups are working together. There has already been one meeting with the next one scheduled for August. Finally, it was reported that Ms Suzanne Daly has been appointed as Deputy Head of Examinations, and Ms Daly commenced employment within College on 3rd July 2006. **Action: Mr J Ferguson**

(e) Update from Membership Services Board

Dr Knight reported that the Membership Services Board met on 28th June 2006.

- I. The main topic was to define what the categories of membership should be in relation to membership benefits. It was agreed that there was a need to define the benefits of being a member within College.
- II. Membership Services is in the process of reviewing external commitment to other charitable bodies. With regard to the charities legislation (OSCR) College is trying to ascertain how it can export items into exhibitions around Glasgow and the surrounding area.
- III. Specialist Medical Societies ~ there has been a positive response regarding utilisation of College for Committee meetings and additional events.

Action: Dr P Knight



6. Intercollegiate Reports

- (a) Federation
MRCP Revised Management Structure (attached)

The President presented the MRCP Revised Management Structure to Council, a copy of which is attached to the Minute.

A business plan was presented to and endorsed by the Federation.

The impact on foreign doctors has substantially declined in numbers with the application for the next round of MRCP Part (1) being down by approximately 45%.

- (b) Senate
MRCS Revised Format (attached)

The President informed Council that he had met with the other College Presidents and Mr David Ward regarding the new MRCS and then presented the MRCS Revised Format, a copy of which is attached to the Minute.

- (c) Academy of Royal Colleges & Faculties in Scotland
Post CCT Qualifications

The President directed Council to Dr Mike Watson's paper on "Post-CCT Specialist Qualifications".

After a brief discussion it was agreed that Council was in general favour of Post CCT qualifications and that further work should be undertaken to review the details of how this would be implemented. **Action: Education Department**

7. Items for Discussion

- (a) Faculty of Pharmaceutical Medicine
Dr Miller reported that the Faculty of Pharmaceutical Medicine was seeking permission from parent Colleges to have use of its current resources when and if it no longer becomes an incorporated body of the Royal Colleges of Physicians. Legal advice had been provided via RCPE indicating that this should not be granted until the relationships of the Royal Colleges with the new body were clearer. **Action: CEO**

- (b) Differentiated Fees for FTM
Members were asked to approve the principle of a differentiated rate for non-medically qualified Associates, Members and Fellows of the Faculty of Travel Medicine.

After discussion this principle was put to vote and it was agreed, by an overwhelming majority, that non-medically qualified members pay a reduced rate. **Action: Treasurer**



(c) Strategy

Dr Miller presented a draft revised Strategy to Council. Comments were welcomed both verbally and written and feedback was also requested on general content and style. Dr Miller offered clarification on the major changes.

Council was asked for any feedback to reach Dr Paul Knight by 17th July 2006 for review at the Clinical Policy Board.
Action: All Council

(d) Proposed Donation by Mrs Audrey Noble

Members were asked to approve the Library receiving a donation by Mrs Audrey Noble to fund a case to hold a permanent display on the history of dentistry in memory of her husband, the late Dr Henry Noble, FDC, RCPS(Glas).

This was agreed.

8. Items for Noting

8.1 Minutes of Council Committees

The Minute of the groups listed were noted.

Examinations and Assessments deal with the following Council Committees:

- Ophthalmology Advisory Committee
- Geriatric Advisory Committee
- Paediatric Advisory Committee

Education & Professional Development is involved with:

- Trainees Committee

Membership Services & Library are involved with:

- Scholarship Committee
- Ethicon Foundation Travelling Fellowship Fund

8.2 Responses to Consultation Documents

This was noted.



9. Items for Approval

9.1 *Admissions in Absentia*

Fellows qua Physician

Zaigham Abbas , MB BS 01/07/1985 Dow Med College	42453
Basil NS Al-Dileamy , MB ChB 1970 Bagdad	40657
Le-Ha Chi , MD 01/11/1989	41871
Pramod Jauhar , MB BS 01/10/1973 Poona	42308
Nicholas Kennedy , MB ChB 01/01/1988 Bristol	37328
Tony Pat Sing Ko , MB BS 01/07/1990 Hong Kong	41874
Talib K Majwal , MB ChB 01/07/1983 Baghdad	41872

Fellows qua Surgeon in Ophthalmology

Hussein Yasin Al-Alawi , MB BS 15/06/1997 Jordan	41171
Anand Doraiswamy , MB BS 08/05/1997 Bangalore	39602
Prince Eapen , MB BS 16/08/87 Calicut	29303
Ahmed Mohamed Ali Ei-Barky , MB BCh 1997 Zagazig	34469
Swati Handa , MB BS 16/08/1987 Bhiopal	42278
Makarand Narvekar , MB BS 27/12/1999 Mumbai	40907
Tag El-Din Mohamed Ahmed Othman , MB BCh 1997 Cairo	42010
Anomi Samdika Panditharatne , MB BS 28/02/1996 Manipal	39155
Yousif Kuder Sharma , MB ChB 17.06.1980 Mosul	38514
K S Siddharthan , MB BS 01/12/1999 annamalai	31866
Sohail Ahmed Siddiqui , MB BS 01/07/1989 Punjab	40970
Shyam Sundar Venkatesh , MBBS 18/03/2002 Annamalai	34187
Sherif Moneir Wilson , MB BCh 01/12/1`994 Cairo	36888
Naresh Kumar Yadav , MB BS 28/01/1995 Ambedkar Marathwada	40499

Fellow of the Faculty of Travel Medicine

Andrew Cameron Knight Lockie , MB ChB 01/07/1966 Edinburgh	34512
Jane Nicola Zuckerman , MB BS 01/06/1987 London	42479

Members qua Surgeon

Mohammed Hussain Aboud , MB ChB 11/07/2002 Dundee	34945
Nhin Kumar Bejjanki , MB BS 20/01/2001 Kasturba	36700
Qaiser Jalal , MB BS 1995 Sind	38020
Fadil Ghaly Yousif , MB BS 08/07/1993 Bagdad	40418

Members of the Faculty of Dental Surgery

Binu Abraham , BDS 10/02/1994 Mysore	42338
Wajiha Abdul Majeed Abdullah Al Lawati , BDS 07/07/2000 Glasgow	41034
Khamis Hussain Ghulum Al-Bulushi , BDS 30/09/1995 Cairo	29234
Asseel Al-Najjim , BDS 29/06/1995 Mosul	38986
Sherief Elgarib , BDS 16/06/2004 Glasgow	40913
Fiona Erika Morrison , BDS 23/06/2003 Glasgow	41899

Member in Paediatric Dentistry

Raakhee Malholtra , BDS 01/08/1995 Bangalore	42352
---	-------



Members in Oral & Maxillofacial Surgery

Mohamed Zahran Zahir Al-Nabhani , BDS 24/06/1999 National (Cork)	42014
Nader Sinout Hanna , BDS 01/06/1981 Alexandria	42013
Mohamed Sobhi A El-Aziz A El-Mageed Sharabash , BDS 1999 Tanta	42015

Member of the Faculty of Travel Medicine

Timothy Simon Brown , BSc 1975 St Andrews, Manchester	42615
Pang Yung Fan , MB BS 02/12/1997 Univ. of Hong Kong	41617
John Fleetwood , MB 01/07/1977 Univ. College Dublin	42469
Julie Margaret Claire Gallagher , MB BCh 1992 Manchester	18221
Martin Harris Goldman , MBBS 01/05/1975 London	42458
Sheila Catherine Kellas Hall , MSc01.06.1980 Glasgow	39600
Graham Andrew Halsted Johnson , MBBS 15/07/1990 London	39346
Lai King Leung , BN 1966 Chinese Univ. Hong Kong	41616
Timothy William Lyttle , MB BCh 01/07/1994 Queen's, Belfast	19097
John Francis Hugh Porter , MB ChB 01/07/1987 Leicester	42477
Andrew Julian Hewitt Simpson , MB BS 1987 London	42619
Stephen Toovey , MB BCh 01/07/1978 Witwatersand	42527
Kristina I G Van De Winkel , MD Univ. of Brussels	39355
Bartholomew Walsh , MB ChB 1981 NU (Ireland)	41632

Members

Charlotte Ann Bradbury , BM BCh 01/07/1999 Oxford	42618
Alexandra Cochrane , MB ChB 01/06/1994 Edinburgh	42775
Krishna Ashok Dani , MB ChB 01/07/2003 Glasgow	40121
Siang Chin Lim , MD 01/05/1999 Nat. Univ. of Malaysia	42565
Rajan Kantilal Patel , MB ChB 08/07/2001 Glasgow	33177
Ian Pearson , MB ChB 01/06/1999 Glasgow	28631
Sumathi Ragavan , MBBS 01/07/1996 Tamil Nadu	43164
Irfan Shafiq , MB BS 07/12/2000 Punjab	42776
Moira Jean Thomas , MB ChB 01/07/1987 Glasgow	42484
Ian Tse , MBBS 08/05/1992 Sydney	42652
Ahmed Gaafar Ragaby Y Zabady , MD 01/07/0983 ALEXANDRIA	42450

Associate of the Faculty of Travel Medicine

David Angus Caughey , MB ChB 09/07/1982 Aberdeen	41618
Jenny Irwin , RGN 31/05/1980	39345
Graeme Walker , MB Chb 28/06/2002 Manchester	39356
Raymond Walker , MB ChB 01/07/1979 Glasgow	36672



- 9.2 ➤ At the request of Professor Tim Cooke, it was agreed that Dr Denis Slalom would receive an appropriate fellowship of the College. **Action: Registrar**
- NHS QIS – the President has been appointed as Chair of NHS QIS, and he thanked the Officers for their support of this appointment.
- Dr Semple made a request for Council members to attend the out of town symposia in Dumfries and Harrogate if possible. **Action: All Council**

10. Date of Next Meeting

The next meeting will take place on Tuesday 19 September 2006, at 2pm, in the Small Lecture Theatre.