



FRCS OPHTHALMOLOGY – ADDITIONAL ATTEMPT APPLICATION FORM

- Applicants must read the Additional Attempt Policy on our website and guidance notes (Appendix 1) **BEFORE** completing this form.
- Complete ALL sections and ensure that you date and sign the Agreement.
- Complete the form in **BLOCK CAPITALS**.
- Once completed, the Educational supervisor must email the completed form to the relevant email address below:
 - Part 1: frcs1@rcpsg.ac.uk
 - Part 2: frcs2@rcpsg.ac.uk
 - Part 3: frcs3@rcpsg.ac.uk
- Please note that it will normally take one calendar month to process the additional attempt application. Applicants must allow appropriate time between submission of this application form and the examination application closing date.
- All personal information held by the College will be held in accordance with the UK Data Protection Act 2018 and the General Data Protection Regulation.

SECTION 1: Applicant Personal Details (please use block capitals)

Person ID (PID Number): _____ Date of Birth: ____ / ____ / ____
Day/Month/Year

Surname/Family name: _____

Other Name(s): _____

Address: _____

Postcode: _____ Email Address: _____

Telephone Number: _____ Mobile: _____

SECTION 2: Examination for which you are requesting an additional attempt

FRCS Part 1 FRCS Part 2 FRCS Part 3

Note: This is not an application to enter the examination. If an additional attempt is granted, candidates must then apply for the examination, using the examination application form, by the advertised closing date.

SECTION 3: Applicant Declaration

I confirm that the information given on this form is true, complete and accurate and no information requested has been omitted. I understand falsifying information is an act of improper conduct and will be investigated by the College.

I understand that information provided will be used by the College for administrative purposes and to meet its statutory obligations.

Applicant signature: _____ Date: ____ / ____ / ____



SECTION 4: Confirmation of Additional Educational Experience

This section must be completed by the Educational Supervisor and Training Programme Director or equivalents. The Educational Supervisor and Training Programme Director (or equivalents) **MUST** have direct experience of the applicant's clinical practice undertaken within the last two years.

Please refer to the Educational Supervisor Guidance notes (Appendix 1) before completing this section.

EDUCATIONAL SUPERVISOR

DECLARATION: I confirm that the applicant named above has undertaken additional educational experience (in line with Appendix 1) to prepare them for the above examination and I endorse their request for one additional attempt.

Surname/Family Name: _____ Title: _____

Other Name(s): _____ Job Title: _____

Place of work: _____

Please provide an official stamp for your place of work.

Work Phone No.: _____

Work Email: _____

Signature: _____

Please note that, as an Educational Supervisor supporting the additional attempt, you may be contacted to verify this form.

TRAINING PROGRAMME DIRECTOR

DECLARATION: I confirm that the applicant named above has undertaken additional educational experience (in line with Appendix 1) to prepare them for the above examination, and I endorse their request for one additional attempt.

Surname/Family Name: _____ Title: _____

Other Name(s): _____ Job Title: _____

Place of work: _____

Please provide an official stamp for your place of work.

Work Phone No.: _____

Work Email: _____

Signature: _____

Please note that, as a Training Programme Director supporting the additional attempt, you may be contacted to verify this form.



APPENDIX 1 - Guidance Notes for Educational Supervisor and Training Programme Director (or equivalents)

Applicants seeking an additional attempt at FRCS Ophthalmology have failed to meet the standard on 6 previous occasions. The Royal College of Physicians and Surgeons of Glasgow, therefore, requires the Educational Supervisor and Training Programme Director (or equivalents) to support the application for an additional attempt.

The Educational Supervisor and Training Programme Director (or equivalents) supporting the application for an additional attempt at FRCS Part 1, 2 or 3 **MUST** have direct experience of the applicant's clinical practice undertaken within the last two years.

By completing the attached form, the Educational Supervisor and Training Programme Director (or equivalents) are confirming that the applicant has undertaken additional educational experience in line with the criteria below to prepare them for the examination, so that a pass result is highly likely.

- **Overall Professional Capability/Patient Care**
 - Attitudes towards patients and colleagues
 - Ability to deal with stressful or even confrontational issues
 - Effectiveness of their communication skills in providing supportive care for patients and their families which are indicative of the professional qualities required of a candidate.
 - The College would consider it inappropriate to support the application if there is any doubt regarding the development of a mature and professional approach to clinical practice which is considered essential for safe and successful patient care.
- **Knowledge & Judgement**
 - Knowledge appropriate to the Examination Syllabus (insert link)
 - Clinical reasoning
 - Ability to justify clinical decisions
 - The College would consider it inappropriate to provide support if there is any doubt regarding the standard of the applicant's knowledge and judgement.
- **Communication Skills**
 - Ability to demonstrate satisfactory communication in all situations, anticipating and managing any difficulties which may occur.
 - Ability to demonstrate a clear and logical thought process.
 - Appropriate communication with other clinicians.
 - The College would consider it inappropriate to provide support if there is any doubt regarding the applicant's ability to demonstrate satisfactory communication skills as above.

If required by the College, the Educational Supervisor and Training Programme Director (or equivalents) may be asked to provide evidence of the applicant's additional educational achievement by submitting a confidential statement in support of their application.